**Part 1: IS Request**

**Instructions** *In all cases, typed signatures are approved.* Do not print this form*; submit electronically.*

1. Complete Part 1
   1. Sign electronically as a Word document (typed signature acceptable)
   2. Submit to chair/assistant chair for approval
2. Upon approval of Part 1, complete Part 2 in consultation with supervising instructor
   1. Sign electronically with instructor, then submit to program chair for final approval
   2. Chair will forward to associate dean for approval
3. Once all permissions received, the student will register for class via BannerWeb as instructed

Name       URID:

Supervising Instructor

Semester Hours       Initiator (select one):  Student  Program

Course Title

Independent Study Rationale

*In-depth statement of IS topic. If program initiated, chair or program manager should provide rationale for IS.*

Office Use Only: **Part 1 Approval & Routing**

Approval:  Chair/Assistant Chair

*Type name as signature Date*

Routing:  ATFS  Registrar  Advisor  Student

**Part 2: Learning Contract**

**Course Description**

**Goals or Outcomes**

**Required Assignments**

**Assessment Criteria**: *Performance will be evaluated based on these areas.*

**Completion Milestones & Timeframe**

**We agree to the terms of the learning contract listed above.**

Student

*Type name as signature Date*

Instructor             *Type name as signature Date*

Office Use Only: **Part 2 Approval & Routing**

Chair/Assistant Chair

*Type name as signature Date*

Associate Dean

*Type name as signature Date*

Notes:

Routing:  Registrar  Student  Instructor