

It's back to school!

Fall is the time when we typically think about "back to school" – but "school" can mean so many different things. For some, it means time to brush up on some academic skills: creative writing, public speaking, a new language. For others, it's the perfect time to try something new, such as an online course or certification. And still others are looking at colleges to take "back to school" to the next level, getting a leg up through test-prep weekend workshops.

This fall, celebrate the season with whatever "back to school" means to you. Wow your guests with Holiday Centerpiece Desserts. Become a student of glass-blowing as you create Glass Ornaments or Glass Pumpkins. Or get your creative juices flowing with special fall Watercolor and Floral Design classes.

So make this fall a true "back to school" experience!

FALL 2015 Class Listing

LOOK INSIDE this issue for an 8-page insert of the monthly schedule of classes for the months of August-December



Sausage and Bacon Workshop

NEW! In this five-hour class, students will learn the basics of sausage making and curing. We will focus on fresh and smoked sausages, bulk and stuffed sausage, and a basic cure for bacon. Techniques associated with curing will be discussed. Items produced will include basic breakfast sausage, Mexican chorizo, andouille, and brown sugar cured bacon.

Date: Saturday, October 10, 2015

Time: 10 AM - 3 PM

Fee: \$169

Late Fall Local Cooking

NEW! Just because it's getting cold outside, it doesn't mean you can't continue to enjoy fresh, locally produced food. In this class our students will have a chance to prepare dishes using products sourced close to home and be given tips on how to find those ingredients. Note: The menu for this class will be based on products available at the time of the class.

Date: Monday, November 9, 2015

Time: 6-9 PM

Fee: \$99



spcs.richmond.edu/culinary



Innovations in Winemaking

NEW! Come explore some of the latest cutting-edge techniques and technologies being used in the wine industry. See machines right out of science fiction such as the optical sorter and Mog Monster and learn how they are leading to quality advancements in both grape growing and winemaking. Students will taste wines being produced using these machines and methods. This a lecture class with tastings. Fairly substantial hors d'oeuvres will be served, although there will be no food and wine pairings. Ages 21 and over.

Date: Thursday, December 10, 2015

Time: 6-8 PM

Fee: \$79



Kids and Parents: Breakfast for Dinner

NEW! Adults and kids alike will have a great time learning great recipes and turning the day's most important meal into a delicious dinner. Ages 5 and up. Note: Class fee is a per-person charge and children must be accompanied by a paying, participating adult.

Date: Saturday, September 26, 2015

Time: 10 AM – 1 PM Fee: \$69 per person



Fall into Watercolor

NEW! Feed a passion for pushing vibrant watercolors around on the painting surface. Learn brush techniques for controlling the paint and gain confidence in applying pale layers to create three-dimensional forms. All the basics of watercolor will be covered from the beginning for those coming for the first time, while seasoned painters will be challenged to grow to the next level.

Dates: Wednesdays, October 7 – November 11, 2015

Time: 6 - 8:30 PM

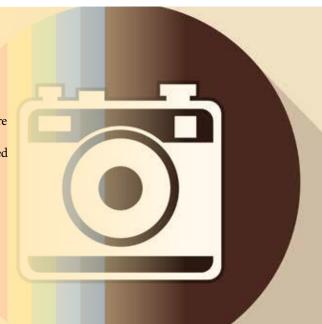
Fee: \$225



Instagram for Business

ONLINE! With over 100 million users, Instagram is a marketing goldmine. Discover ways to have your audience generate excellent content for you. Build your community while doing it. Learn how to make hashtags work for you, how to make and keep your followers happy, and how moderate input can yield exponential growth. We'll also explore dos and don'ts of Instagram to get you on the fast track to success. Make the most of Instagram and lead your business to unending exposure! An android or iOS device is needed to take full advantage of the exercises in this one-month course.

Dates: September 8 - October 2, 2015 Fee: \$195





spcs.richmond.edu/online/partners



Facebook for Business

ONLINE! Find out what goes on behind the scenes on Facebook Pages and how to increase the chances that your message is seen and acted on. Discover new tools and proven techniques to increase business and expand your reach. Discuss how to adapt your marketing message for the Facebook platform and how to integrate Facebook across all your marketing areas. This is an intermediate class, assuming that you have already started a Page on Facebook and have some basic knowledge of the platform. Note: This is an online instructor-led course. You will need internet access and audio (speakers) to participate. You can participate in the course any time of day, any day of the week.

Dates: October 5 - 30, 2015

Fee: \$245

HELLO RICHMOND! WRITING RICHMOND

NEW! Those of you who love Richmond often have a lot to think and say about it, but little time to explore those creative energies. This three-week course plus excursion allows budding writers to become inspired to record those thoughts, and find out what others in history have said about this terrific place on the Mighty James River. A field trip will include a behind-the-scenes literary look at the Library of Virginia, the state's treasure trove of important knowledge since 1823.

All registered students in this course may bring a guest for free!

Time: 5:30 - 7:30 PM







spcs.richmond.edu/history



Writing Poetry and Mixed Forms

Join Susan Hankla for this exciting 8-week poetry writing workshop. You'll read and discuss a variety of contemporary poems each week, as well as encounter new and ancient hybrid forms with the goal of writing them for this seminar-style course. Weekly take-home assignments will be given to inspire you to share around the seminar table. You will receive helpful criticism and peer review. Immerse yourself in the art of poetry and other creative short works in a non-judgmental atmosphere.

Dates: Thursdays, Sept. 24 – Nov 12, 2015 Time: 6 – 8:30 PM

Fee: \$325



spcs.richmond.edu/writing

Meditation I & II

Through guided meditations, learn tools to manage the stresses and challenges of everyday life.

Meditation I: Introduction to Meditation

This course is designed for those who are new to meditation or those who would like to enhance their meditation skills. By learning to calm the mind, harmony and wholeness in your life can be enhanced and specific goals can be met. In addition, you will receive two meditation CDs that will help you achieve even deeper levels of relaxation.

Dates: Tuesdays and Thursdays, October 6 – 15, 2015

Time: 7 – 9 PM

Fee: \$125

Meditation II: Advanced Meditation Techniques

This class will focus on a broad array of advanced topics for those who already understand the basics of meditation. You will also learn various techniques on how to meditate successfully at anytime, anywhere, so that stress can be relieved and life can move forward in a positive direction. Prerequisite: Experience with meditation or completion of the Introduction to Meditation or an equivalent course.

Dates: Tuesdays and Thursdays, November 3 – 10, 2015

Time: 7 – 9 PM

Fee: \$95



spcs.richmond.edu/fitness

Advanced Data Based Analysis for Fundraising

RETURNING! Do you like to analyze data to determine the best prospects to approach to help you meet your fundraising goals? This class takes your fundraising to the next level. You will learn to find patterns within data, including how to make basic assumptions and use market segmentation techniques. During the class, you will construct a simple model using weighted and moving averages. Then you will make decisions based on this new model, utilizing validity and variance testing and tracking.

Participants will also learn about other tools that can be used for data mining and simple decision making, such as Google Fusion, GIS, etc.

Date: Friday, October 9, 2015 Time: 9:00 AM – 4:00 PM

Fee: \$170



spcs.richmond.edu/



Make the Winter Holidays Special



We're offering a variety of holiday-themed classes for the entire family. For complete course descriptions and to see all of our holiday themed classes, visit our online schedule of classes.

Clockwise from top left:

Photo 1: Floral Design - Holiday Centerpiece

Saturday, December 12 • 10 AM – noon • \$95

Photo 2: Kids and Parents: Holiday Treats: Saturday,
December 12 • 10 AM – 1:00 PM • \$69

Photo 3: Organizing for the Holidays • Thursday,

November 19 • 11:45 AM –1:15 PM • \$99 Photo 4: Glass Ornaments: November 23 or 30 •

Photo 4: Glass Ornaments: November 23 or 30 • 6:30 – 8:30 PM • \$90

Photo 5: Holiday Centerpiece Desserts

Friday, November 13 • 10 AM - 1:00 PM • \$99





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Special Programs Building University of Richmond, VA 23173





Work While You Learn! Intensive Week-Long Institutes

Fund Development Certificate January 17 – 23, 2016

Marketing for Nonprofits Certificate January 24 – 30, 2016

Planned Giving Institute March 14 – 18, 2016

Grant Writing & Management Institute May 9 – 12, 2016

More details available online at **spcs.richmond.edu/philanthropy** or email Kathy Laing at **klaing@richmond.edu**



spcs.richmond.edu/iop



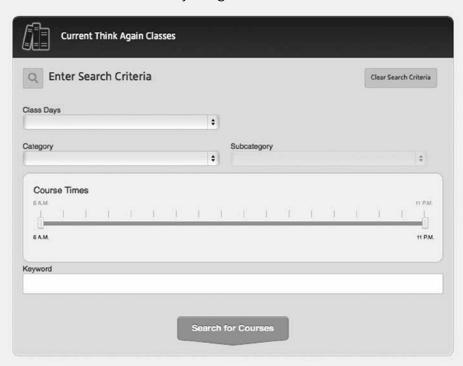
FALL 2015 Class listing

This list shows fall 2015 classes with start dates between August 24 and December 17. To learn more about a class, go online:

- 1. Visit spcs.richmond.edu/ta
- 2. Select Enter Search Criteria to open the search interface
- 3. Conduct a **Keyword** search using the first few words of the class title
- 4. Select Search For Courses
- 5. In the search results, select the course title for details and to register online

Of course, you can also search by **Class Days & Class Times** and by **Category** and **Subcategory**.

And you can also **Clear Search Criteria** and then select **Search for Courses** to view everything offered this fall!



The contents of this listing represents the most current information available at the time of publication. Visit our online schedule at **spcs.richmond.edu/ta** for the most current listing.

 \blacksquare = Online classes. Some of these classes are open thoughout the fall so be sure to check our online schedule at **spcs.richmond.edu/ta** for more details. CRN Start Fee **Computer Skills and IT Certification** TEC116.05 Advanced Microsoft Excel August 24 \$179 Introduction to Microsoft PowerPoint TEC116.21 August 31 \$179 **Culinary and Food Services** CUL315.21 Croissants, Danish, and Puff Pastry August 21 \$99 Date Night: Super Picnic and Tailgate CUL315.24 August 28 \$89 Preventative Nutrition and Weight Loss August 31 CUL315.25 \$179 Quick Cooks: Easy Summer Entrees August 18 CUL 315.19 \$69 ServSafe Certification August 25 CUL315.22 \$149 ServSafe Re-Certification August 25 CUL315.26 \$99 August 27 CUL 315.23 The Professional Plate \$199 **Fitness and Self Improvement** FIP115.08 F.I.T. Fusion August 31 \$250 Intermediate Recreational Tennis August 24 \$200 FIP115.21 FIP115.13 Masters Swimming August 31 \$75 **Language and Culture Studies** Spanish for Beginners - Level I SPN116.02 August 31 \$325 SEPTEMBER **Career Skills and Planning** Get Things Done September 8 LRN116.29 \$245 Interview Skills September 8 \$295 LRN116.30 LRN116.50 Keys to Customer Service September 8 \$145 Life Planning and Career Transition September 30 \$139 DEV116.06 Workplace Ethics and Etiquette September 8 LRN116.55 \$145 **Communications and Writing** ENG116.10 Creative Memoir Writing September 22 \$325 Creative Nonfiction September 15 ENG116.02 \$279 LRN116.21 Female Bullying in the Workplace September 8 \$195 Growing Your Business with Self Publishing \$195 September 8 LRN116.60 How to Write Literary Historical Fiction September 17 ENG116.09 \$399 LRN116.52 Intercultural Communication September 8 \$195 Introduction to Screenwriting September 22 \$199 ENG116.06 September 8 LRN116.07C LERN Certificate in Presentation Media \$495 LERN Certificate in Self Publishing and eBooks September 8 LRN116.10C \$495 LRN116.11C LERN Certificate in Workplace Communication September 8 \$595 Powerful Presentations & Effective Speaking Techniques September 8 LRN116.53 \$195 Writing Poetry and Mixed Forms September 24 ENG116.11 \$325 **Computer Skills and IT Certification** TEC116.29 Introduction to Adobe Photoshop September 28 \$179 September 14 TEC116.18 Introduction to Microsoft Excel \$179 September 8 LRN116.08 \$195 TEC116.001 Private Instruction - Computer Software September 1 \$250 **Culinary and Food Services** CUL116.07 Basic Nutrition: Vitamins, Minerals and Water September 21 \$159 September 22 CUL116.08 Chef's Skills \$199 CUL116.03 Date Night: One Night in Sicily September 11 \$99 Date Night: Sushi 101 September 9 CUL116.01 \$99 East Meets South September 18 \$99 CUL116.06 French Wine Region Tour September 10 \$79 CUL116.02 September 30 CUL116.12 Healthy Heirloom Grains \$99 C2

CRN	Title	Start	Fee	
CUL116.05	Intro to Chocolate and Candy Making	September 15	\$199	
CUL116.10	Kids and Parents: Breakfast for Dinner	September 26	\$69	
CUL116.11	Meat Prep and Cookery: Poultry	September 29	\$199	
CUL116.04	Quickbreads, Tarts, Pies and Meringues	September 14	\$199	
CUL116.09	Wine and Dine: Provence	September 25	\$99	
Education and Tea	-			
EDU116.01	Adjunct Faculty Certificate Program	September 7	\$450	
LRN116.04	Advanced Teaching Online	September 8	\$195	
LRN116.11	Certificate in Teaching Adults	September 8	\$295	
LRN116.15C	Certified Blended Instructor Program (CBI)	September 8	\$699	
LRN116.13C	Certified Online Instructor Program (COI)	September 8	\$795	
LRN116.14C	LERN Certificate in Blended Instruction	September 8	\$495	
LRN116.08C	LERN Certificate in Online Teaching	September 8	\$495	
LAL116.01	Raising Responsible Kids through Love and Logic	September 25	\$49	
eMarketing, Socia		6	\$40 5	
LRN116.12	Improving Email Promotions	September 8	\$195	
LRN116.72	Instagram for Business	September 8	\$195	
LRN116.15	Introduction to Inbound Marketing	September 8	\$195	
LRN116.35	Introduction to Social Media	September 8	\$195 \$405	
LRN116.06C	LERN eMarketing Essentials Certificate	September 8	\$495	
LRN116.05C	LERN Inbound Marketing Certificate	September 8	\$495	
LRN116.04C	LERN Managing Social Media Platforms Certificate	September 8	\$495	
LRN116.03C	LERN Mobile Marketing Certificate	September 8	\$595	
LRN116.02C	LERN Social Media for Business Certificate	September 8	\$495	
LRN116.01C	LERN Video Marketing Certificate	September 8	\$395	
LRN116.32	Mobile Marketing	September 8	\$195	
LRN116.47	Podcasting	September 8	\$245	
LRN116.54	Researching Public Records	September 8	\$195 \$105	
LRN116.25	Twitter	September 8	\$195	
LRN116.39	Video Marketing	September 8	\$245	
Environment and LRN116.98		Cantambar O	\$795	
LRN116.97	LEED AP+ Building Design and Construction LEED v4 Accredited Professional for Existing Build	September 8 September 8	\$795	
LRN116.97 LRN116.96	•	•		
Fitness and Self I	LEED v4 Green Associate Exam Prep & Study Group	September 8	\$695	
GOLF116.10	3-Day Golf Camp	September 12	\$140	
DAN116.02	Ballroom Dance Teacher Cert - Hustle	September 1	\$475	
DAN116.03	Ballroom Dance Teacher Cert - Trustie	September 5	\$475	
DAN116.05	Ballroom Teacher Certification Fall 2015	September 1	\$1,900	
FSIM116.05	BeMoved	September 14	\$525	
FIP115.06	CORE Pilates	September 1	\$250	
FIP115.07	Evening Yoga	September 14	\$200	
GOLF116.03	Golf - Adult Beginner Plus	September 21	\$175	
GOLF116.04	Golf - Adult Intermediate	September 17	\$170	
GOLF116.02	Golf - From Tee to Green - Adults	September 13	\$175	
GOLFIN116.01	Golf - Indoor Sessions	September 1	\$240	
GOLF116.07	Golf Made Fun and Easy - Adult Beginner	September 12	\$120	
GOLF116.08	Golf Made Fun and Easy - Adult Beginner	September 16	\$120	
GOLF116.06	Golf - Pee Wee Clinic	September 26	\$110	
GOLF116.05	Golf Class - Adult / Youth	September 20	\$110	
GOLF116.09	Golf Rookie Program	September 19	\$130	
GOLF116.20	Private Golf Lessons	September 1	\$375	
GOLFP116.01	Private Golf Lessons I	September 1	\$375	
GOLFP116.02	Private Golf Lessons II	September 1	\$375	
GOLFP116.03	Private Golf Lessons III	September 1	\$375	
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CRN	Title	Start	Fee	
ORG116.12	Shopping for Professional Success	September 14	\$275	
SPRT116.01	Stand Up Paddle Boarding	September 20	\$130	
FIP115.76	Tai Chi	September 4	\$160	
GOLFA116.01	Windy Hill Golf Academy	September 4	\$700	
	d Medical Technology	'		
LRN116.22	Dementia Care	September 8	\$495	
LRN116.23	Dementia for Family Care Givers	September 8	\$149	
FSIM116.18	Responding to Allergies and Asthma	September 12	\$60	
LRN116.24	Success with Aging Parents	September 8	\$149	
History and Huma	nities			
HIS116.10	Music History - Survey of Rock Music of the 1960s	September 9	\$245	
HIS116.01	To the Bitter End: The Conclusion of the Civil War	September 22	\$35	
HR Management a	and Customer Service			_
LRN116.01	Business Coaching Certificate	September 8	\$395	
LRN116.03	Certificate in Customer Research	September 8	\$395	
LRN116.66	Conflict Management	September 8	\$245	
LRN116.09C	LERN Certificate in Customer Service	September 8	\$245	
LRN116.28	Onboarding New Employees	September 8	\$195	
SHRM116.01	SHRM Learning System	September 15	\$1,250	
SHRM116.03	SHRM Learning System – ONLINE	September 16	\$1,250	
LRN116.38	Supervisory and Leadership Certificate	September 8	\$395	
	g and Organization			
ORG116.10	Closet Audit - 3 hours	September 14	\$275	
ORG116.11	Closet Audit - 6 hours	September 14	\$550	
ORG116.06	File It! Don't Pile It!	September 8	\$65	
INT116.001	Home Staging Certificate	September 14	\$1,750	
INT116.05	Interior Decorating and Design	September 26	\$249	
ORG116.01	Organizing Basics	September 9	\$65	
ORG116.100	Personalized File It! Don't Pile It! - 3 hour	September 1	\$350	
ORG116.101	Personalized Organizing Basics – 3 hour	September 1	\$350	
ORG116.102	Personalized Organizing Basics – 6 hour	September 1	\$625	
Language and Cul		C	\$205	
CLTR116.17	Communication and Public Speaking Weekend	September 25	\$295	
ENG116.01	English Language Course Accelerated – Session A	September 9	\$180	
ITAL116.01	Italian - Level I	September 14	\$265	
ITAL116.02	Italian - Level II	September 15	\$265	
ITAL116.03	Italian - Level III	September 16	\$265 \$450	
SPN116.01	Spanish - Individual Sessions	September 1	\$450 ¢225	
SPN116.03	Spanish Loyal III Intermediate	September 1	\$325 \$320	
SPN116.04	Spanish Level III - Intermediate ment and Fundraising	September 30	\$220	
IOP116.2	IOP Nonprofit Masterminds (Mon. or Wed.)	September 28	\$950	
IOP116.1	IOP Nonprofit Masterminds (Mon. or Wed.)	September 28	\$950	
IOP116.7	Nonprofit Media Strategy Workshop	September 25	\$170	
IOP116.3	Video Production: Frame-by-Frame Telling Your Story	•	\$170 \$175	
Test Preparation	video Floduction. Flame-by-Flame leming four Story	September 25	\$173	
STEPS116.01	Steps to Success SAT Prep Weekend Workshop	September 26	\$215	
Visual and Media		September 20	Ψ213	
PHT116.02	Advanced DSLR Photography	September 17	\$295	
ART116.02	How to Look at Art	September 30	\$85	
ART116.10	Orientation to the Hot Glass Studio	September 14	\$180	
ART116.11	Orientation to the Hot Glass Studio	September 28	\$180	
PHT116.01	Photography: Shooting Like a Pro	September 14	\$295	
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CRN	Title	Start	Fee	
Wedding and Ever	nt Planning			
WEP116.02	Preston Bailey Signature Wedding and Event Design	September 1	\$1,295	
WEP116.01	Wedding and Event Planner Certification	September 23	\$1,149	
Youth and Family		•		
FAM116.01	First Aid and CPR	September 13	\$90	
FAM116.30	Honey, What's for Dinner?	September 24	\$65	
ORG116.215	Personalized Becoming an Organized Student	September 1	\$1,350	
	OCTOB			
Career Skills and F				
LRN116.51	Creative Problem Solving	October 5	\$195	
LRN116.99	Extraordinary Customer Service	October 5	\$145	
LRN116.12C	LERN Certificate in Designing Webinars	October 5	\$345	
Communications	•			
LRN116.20	Effective Copywriting	October 5	\$195	
COM116.04	Public Speaking Intensive Training	October 29	\$995	
LRN116.48	Self Publishing eBooks	October 5	\$195	
ENG116.15	Writing about Your Travels	October 17	\$189	
Computer Skills a			*	
TEC116.22	Getting More from Microsoft Excel	October 12	\$179	
TEC116.12	Getting More from Microsoft Word	October 29	\$179	
TEC116.13	Getting More from Photoshop	October 26	\$179	
TEC116.02	Introduction to Microsoft Word	October 8	\$179	
LRN116.09	Photoshop for Presentations	October 5	\$195	
Culinary and Food		0 . 1 . 04	400	
CUL116.21	Around the Chef's Table: Fall Feast	October 21	\$99	
CUL116.13	Around the Chef's Table: Quick, Easy Fish Courses	October 1	\$99	
CUL116.14	Brunch Like a Pro	October 2	\$79 \$170	
CUL116.20	Cake Decorating	October 19	\$179	
CUL116.16	Crescent City Seafood Classics	October 8	\$99 \$00	
CUL116.19	Date Night: Flavors of the Southern Mediterranean	October 16	\$99	
CUL116.23	Dueling Varietals	October 23	\$79	
CUL116.22	Fish and Shellfish Identification, Prep & Cookery	October 22	\$209	
CUL116.24	Food Service Law and Bookkeeping	October 26	\$179	
CUL116.17	Sausage and Bacon Workshop	October 10	\$169 \$00	
CUL116.18	Stein and Dine	October 15	\$99 \$100	
CUL116.15	Stocks and Sauces	October 5	\$199 \$50	
CUL116.25	Vegetarian Diet Planning	October 27	\$59	
CUL116.26	Wine Regions of Spain	October 30	\$79	
Education and Tea LRN116.05	•	October 5	¢10E	
	Designing Online Instruction	October 5	\$195 \$105	
LRN116.45 eMarketing, Socia	Developing Hybrid Courses	October 5	\$195	
LRN116.13	Boosting Your Website Traffic	October 5	\$195	
LRN116.15 LRN116.16	· ·	October 5	\$173 \$195	
LRN116.16 LRN116.33	Content Marketing Creating Cell Phone Apps for Your Business	October 5	\$195 \$245	
LRN116.43	Designing Successful Webinars	October 5	\$243 \$195	
LRN116.70	Evernote	October 5	\$175 \$195	
LRN116.70 LRN116.26	Facebook for Business	October 5	\$195 \$245	
LRN116.26 LRN116.46	Google Analytics	October 5	\$245 \$195	
LRN116.46 LRN116.36	Marketing Using Social Media	October 5	\$195 \$195	
LRN116.30 LRN116.40	YouTube for Business	October 5	\$195 \$245	
	g and Tax Preparation	OCIONEI 2	Ψ∠4J	(2000 <u>00</u>
FIN116.13	Rejuvenate Your Retirement	October 15	\$40	
FIN116.13	Rejuvenate Your Retirement	October 13	\$40 \$40	
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CRN	Title	Start	Fee	
FIN116.12	Retirement Planning Today	October 1	\$50	
FIN116.10	Retirement Planning Today	October 6	\$50	
FIN116.11	Retirement Planning Today	October 6	\$50	
Fitness and Self Ir	nprovement			
DAN116.01	Ballroom Dance Teacher Cert - Nightclub 2 Step	October 27	\$475	
GOLF116.01	Golf - From Tee to Green - Adult/Youth	October 11	\$175	
FSIM116.01	Meditation I: Introduction to Meditation	October 6	\$125	
FSIM116.03	Mental Practice for Performance	October 5	\$75	
FIT116.22	Personal Fitness Trainer Certification	October 13	\$699	
Health Services ar	nd Medical Technology			
MED116.04	Clinical Medical Assistant Program	October 13	\$2,599	
MED116.01	Medical Billing and Coding Program	October 13	\$1,899	
MED116.03	Pharmacy Technician Program	October 13	\$1,199	
History and Huma				
HIS116.07	Hello Richmond! Writing Richmond	October 6	\$95	
HR Management	and Customer Service			
LRN116.67	Negotiation: Get What You Want	October 5	\$195	
	g and Organization			
ORG116.08	Organizing for Administrative Specialists	October 5	\$875	
ORG116.07	Professional Organizing Certificate	October 5	\$1,450	
INT116.42	The Nuts and Bolts of Interior Design	October 28	\$99	
Language and Cu	lture Studies			
CLTR116.16	Art Weekend - Henri Matisse	October 2	\$295	
CLTR116.18	Communication and Public Speaking Weekend	October 23	\$295	
ENG116.03	English Language Course Accelerated - Session B	October 26	\$180	
FRN116.02	French - Level I	October 8	\$155	
PHYS116.01	Physics for Poets - Understanding your World	October 17	\$85	
CLTR116.10	Professional and Social Etiquette Course	October 17	\$85	
SPN116.05	Spanish - Conversation Course	October 1	\$220	
Nonprofit Manage	ement and Fundraising			
IOP116.4	Advanced Data Based Analysis for Fundraising	October 9	\$170	
IOP116.5	LinkedIn for the Nonprofit Sector	October 1	\$65	
Test Preparation				
STEPSP116.01	Steps to Success: PSAT/NMSQT Prep Sessions	October 4	\$50	
STEPS116.02	Steps to Success: SAT Prep Weekend Workshop	October 24	\$215	
Visual and Media				
ART116.01	Basics of Western Art History	October 14	\$35	
ART116.03	East Meets West: Smart Tea Ware	October 13	\$725	
ART116.35	Fall into Watercolor	October 7	\$225	
ART116.04	Form Follows Function - Pottery Course	October 5	\$725	
ART116.33	Fused Glass Jewelry	October 7	\$160	
ART116.20	Glass Pumpkins	October 12	\$90	
ART116.21	Glass Pumpkins	October 19	\$90	
ART116.12	Glassblowing 101	October 26	\$360	
Youth and Family Programs				
YTH116.15	Babysitter Training Basics	October 3	\$75	
FLR116.15	Floral Design - Fall's Fresh Bounty	October 17	\$95	
YTH116.10	It's Only A Matter of Time	October 12	\$45	
LAL116.02	Parenting the Love and Logic Way	October 13	\$179	
YTH116.11	Where's My Homework?	October 12	\$70	

Title CRN

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	MOVEMI	BEIF	•	
Communications a				
LRN116.61	Marketing eBooks	November 2	\$195	
Computer Skills ar				_
LRN116.10	Graphic Design for Visual Presentations	November 2	\$195	
TEC116.07	Introduction to Dreamweaver	November 9	\$179	
TEC116.17	Introduction to InDesign	November 30	\$179	_
LRN116.88	Managing & Marketing Webinars	November 2	\$195	
Culinary and Food	Services			
CUL116.40	Artisanal Breads	November 23	\$89	
CUL116.38	Aw Shucks! The Great American Oyster Class	November 19	\$99	
CUL116.36	Date Night: Catering Your Own Home Event	November 16	\$99	
CUL116.27	Fresh Pasta Workshop	November 2	\$79	
CUL116.39	Gluten Free Holiday Desserts	November 20	\$89	
CUL116.28	Herbs and Spices	November 3	\$179	
CUL116.34	Holiday Centerpiece Desserts	November 13	\$99	
CUL116.30	Late Fall Local Cooking	November 9	\$99	
CUL116.37	Nutrition Through the Life Cycles	November 17	\$179	
CUL116.41	Quick Cooks: Bold, Healthy and Lowfat	November 24	\$69	
CUL116.42	Staffing, Training, and Management	November 30	\$79	
CUL116.35	Teen Cooking: Southern Made Simple	November 14	\$69	
CUL116.33	Wine and Dine: Alsace-Lorraine	November 12	\$99	
CUL116.31	Wines for the Holidays	November 10	\$79	
CUL116.29	Wines of the Pacific Northwest	November 6	\$79	
CUL116.32	Yeast Breads: Basics of Bread Baking	November 11	\$199	
Education and Teac		NOVEITIDEL LI	Ψ177	
LRN116.06	Fostering Online Discussion	November 2	\$195	
LRN116.49	The Flipped Classroom	November 2	\$1 <i>7</i> 5 \$195	
eMarketing, Social		NOVEITIDET Z	Ψ17 3	(20000)
LRN116.17	Advanced Inbound Marketing	November 2	\$195	
LRN116.34	· ·	November 2	\$173 \$245	
	Advanced Mobile Marketing	November 2	\$195	
LRN116.71	Google+			
LRN116.37	Integrating Social Media in Your Organization LinkedIn for Business	November 2	\$195	
LRN116.27		November 2	\$195	
LRN116.14	Online Advertising	November 2	\$195	
•	and Tax Preparation	Name de la co	фГГ	
FIN116.01	Fundamentals of Financial Planning and Investing	November 9	\$55	
Fitness and Self Im	•	Navanahar 2	¢ОГ	
FSIM116.02	Meditation II: Advanced Meditation Techniques	November 3	\$95	
LRN116.75	Stress Management	November 2	\$145	
History and Huma		Na	¢οΓ	
HIS116.05	Hello Richmond! Literary Legends	November 10	\$95	
	and Customer Service	N 1 0	¢205	
LRN116.68	Using Personality Profiles – Better Work Performance	November 2	\$295	
•	g and Organization		400	
ORG116.05	Organizing for the Holidays	November 19	\$99	
INT116.02	The Business of Antiques	November 7	\$69	
INT116.40	The Business of Home Staging	November 4	\$99	
Language and Cult				
CLTR116.15	Art Weekend - Faces that Tell Stories	November 6	\$295	
	ment and Fundraising			
IOP116.6	Successfully Navigating Support from Corporations	November 18	\$170	
Test Preparation			***	
STEPS116.03	Steps to Success: SAT Prep Weekend Workshop	November 14	\$215	
TOEFL116.02	TOEFL Preparation Saturday Course	November 7	\$80	
				C7

CRN	Title	Start	Fee		
Visual and Media	Arts				
ART116.32	Beading - Memory Wire Bracelet	November 4	\$70		
ART116.30	Chain Maille - European 4-in-1	November 11	\$165		
ART116.13	East Meets West: Smart Tea Ware	November 10	\$725		
ART116.14	Form Follows Function - Pottery Course	November 9	\$725		
ART116.23	Glass Ornaments	November 23	\$90		
ART116.22	Glass Ornaments	November 30	\$90		
Youth and Family	Programs				
YTH116.16	Babysitter Training Basics	November 8	\$75		
C. Clill	DECENE		<u> </u>		
Career Skills and		D 11	¢4.705		
AHIT116.02	American Home Inspector Certification	December 11	\$1,795		
Culinary and Food		D 10	ф О О		
CUL116.55	Around the Chef's Table: Eggtravaganza	December 18	\$99 \$00		
CUL116.44	Date Night: Dinner in the Winter Palace	December 2	\$99 \$50		
CUL116.46	Facility Design and Food Service Equipment	December 7	\$59 \$80		
CUL116.45	Indian Fusion	December 3	\$89		
CUL116.48	Innovations in Winemaking	December 10	\$79		
CUL116.50	Kids and Parents: Holiday Treats	December 12	\$69		
CUL116.47	Mezze	December 8	\$89		
CUL116.54	Review: Baking and Pastry	December 17	\$99 \$00		
CUL116.52	Review: Culinary Arts	December 15	\$99 \$00		
CUL116.53	Review: Food Service Management	December 16	\$89		
CUL116.51	Review: Nutrition & Food Science	December 14	\$69 \$140		
CUL116.43	ServSafe Certification	December 1	\$149 \$00		
CUL116.56	ServSafe Re-Certification (Test Only)	December 1	\$99 \$00		
CUL116.49	Wine and Dine: Hearty Italian	December 11	\$99		
Language and Cu		D 4	ф 20Г		
CLTR116.19	Communication and Public Speaking Weekend	December 4	\$295		
CLTR116.11	Professional and Social Etiquette Course	December 12	\$85		
Visual and Media Arts					
ART116.31	Beading - Swarovski Christmas Tree Earrings	December 2	\$70		
Youth and Family	•	Danamah s :: F	¢7Γ		
YTH116.17	Babysitter Training Basics	December 5	\$75 \$05		
FLR116.10	Floral Design - Holiday Centerpiece	December 12	\$95		