Osher Leadership Council Minutes  
September 1, 2015

Council members in attendance: Bill Bailey, Sheryl De Leo, Peter Goodman, Jamie Lou Hawthorne, George Pangburn, and Landon Woody. Pat Brown, Peggy Watson and Deb Guild attended as staff.

Chair George Pangburn called the meeting to order at 12:00 pm.

The minutes from the June 2015 council meeting were approved as presented. Director, Chair, and Team reports followed.

**Director’s Report:**

- Peggy Watson expressed thanks to those in attendance for their contributions resulting in a very successful summer term with many new members and registrations.
- Unduplicated membership is currently 678. We will re-tally membership for the annual report due in December.
- The Fall catalog has been mailed. We have had a very strong start to fall with new memberships and registrations already in hand. Pat Brown acknowledged the wide variety of classes being offered this term.
- Spring course planning is already underway, thanks in part to those around the table offering courses for the upcoming spring term. Several popular instructors plan to lead classes, among them: Christine Contrada, Bill Davis, Art Gunlicks. In addition, Dr. Crutcher is going to make a presentation prior to a chamber music performance.
- Osher finances are in good shape for 2014/15, with $15,000 in excess to be rolled into our “rainy day fund.” Peggy also reported rolling a portion of excess funds back into the endowment. She noted Osher member Dave Frimpter has been assisting her with creating a budget spreadsheet and a budget for 2015/16.
- An email has been received from the Osher Foundation announcing a review of existing institutes for possible additional funding. Additional funding would be determined in January 2016.
- Thursday’s mixer was reviewed at this time. Dr. JoAnn Kong will provide the music, and Osher member Liz Weisiger has agreed to take photos. Peggy thanked all of the volunteers, especially those around the table who will be assisting at registration and as greeters. There will be a short program beginning at 5:45. Dr. Wilson will speak and then turn it over to George Pangburn to recognize our scholarship recipient and volunteers.
- SPCS has selected new online course registration software. Entrinsik’s Enrole software will be rolled out within the next few semesters.
- Donna Callery is coordinating a trip to China next year. The Italy and also the California trip have made. There will be a table for travel at the mixer next week.

**Chair’s Report:** Chair George Pangburn reported the executive committee had a very nice interactive meeting with the new dean of SPCS, Dr. Jamelle Wilson. Every member of the committee felt it was a great experience and a good meeting to have with the mixer coming up. Topics discussed included our leadership structure, membership/budget numbers, our ongoing partnerships, and support of SPCS activities.

George asked that leadership council nominees be sent to Sheryl DeLeo. Sheryl will be chairing the nominating committee. There are three positions to fill, and Sheryl is seeking at least four nominees. The
slate of nominees will be presented at the December meeting of the Leadership Council. Those elected to the council in December will be oriented in March.

George reported the Deans Advisory Council is looking to Osher for volunteers for this years’ golf tournament. A email to all members soliciting support will be going out soon.

George also reviewed the Shepherd Center offerings and noted that many of our course leaders also teach for the Shepherd Center. The center has many satellite locations broadening public appeal.

Development Team: It was suggested the form we use for the raffle at the Mixer ask for a phone number. An appeals letter is forthcoming.

Leader Support Team: Bill Bailey reported that the team will offer the leader training class this semester and will continue to provide assistance to leaders as the team is able.

Marketing Team: George Pangburn reported in the absence of Anne Huffstetler. He reported that the team has acquired several new team members, and the SPCS marketing team is developing a new Osher brochure and fact sheet. A report from the team was distributed. George also reported following up with individuals who had come by the Osher table at the Farmer’s Market.

Membership: Chair Landon Woody reported she will be rotating off as chair of the team, and David Owens will be serving as chair.

Newsletter: George Pangburn reported the next edition of the newsletter should be out by the end of the week. Featured articles will include Dean Wilson, the Theater Lovers interest group, and the new director of the Carole Weinstein International Center.

Strategic Plan: George Pangburn reviewed the five initiatives met this year. He felt that progress has been made on all but the fourth initiative, and we should strive to continue to improve on the fourth initiative (Increase Inclusion). He asked that all present review the plan, select the next group of initiatives for the coming year and email selections to him for discussion at the December meeting. George plans to recap the five initiatives for the annual report.

New Business:
• Dean Wilson will be invited to our December meeting.
• Sheryl De Leo distributed the Leadership Succession Plan
• Anne Huffstetler is rotating off the Marketing Team and has asked Lee Ann Pickering to assume as chair.
• Pam Pangburn is rotating off as chair of Leader Support. Bill Bailey suggested a meeting in the near future to review restructuring of the Leader Support team.

The meeting adjourned at 1:40pm.

Respectfully submitted by Debra Guild/Peggy Watson