Osher Leadership Council Minutes  
December 9, 2014


Chair, Sheryl De Leo called the meeting to order at 12:15 pm after a holiday luncheon in the Hartz Dining Room.

The minutes from the September Council meeting were approved as presented. Team reports followed.

**Curriculum Team:** Chair Jamie Lou Hawthorne distributed and reviewed team minutes from their meeting on December 4th. Jamie Lou indicated that she had conducted a survey with her team members to obtain their best thoughts on restructuring the team. The responses reflected satisfaction with the current structure and felt no need for change. Jamie Lou noted that the team members present at the December meeting voted to disband, given the lesser need for class evaluation review and the greater need for solicitation of new class leaders. Therefore, she had no recommendations for new team members or a new chair. Consensus of the team was that it was best to leave curriculum planning, implementation, and evaluation as the responsibility of the Osher director.

Discussion followed with several members of the council expressing the continued need for the curriculum team to exist and the need to pull together a robust and larger team of members who are willing to assist with contacting future leaders/speakers. The involvement of this larger group would ensure a strong foundation of courses and would keep the program fresh with ideas and contacts generated by the members. Ideas offered included soliciting Gold members to make recommendations for instructors.

Council decided that the executive team would meet to review the operation of the team and suggest members who might be willing to serve. Several council members noted that nationally, many Osher institutes have curriculum offerings that are completely member/team-driven, with the director responsible only for scheduling.

Other suggestions by the council were:
- Council members solicit help the beginning of every course with a scripted appeal to the class.
- Form subgroups that could address different disciplines.

In closing, many council members noted the importance of course offerings, given that our Osher Institute is growing in membership.
Leader Support Team: Bill Bailey reported for the team. Bill reported Melissa Hill has joined the team. One course leader was in attendance at the Passion Workshop this fall.

Marketing Team: Chair Anne Huffstetler reported they currently have five members on the team and would like to have more. They will meet on January 13th, review what is working well, and plan for upcoming events.

Membership: Chair Landon Woody reported for the team. Landon reported Marshall’s campus tours are popular. She has received many positive comments from members on the tour. The strategic planning committee generated many good ideas. The team plans to review the current committee structure. They are considering implementing a buddy system and perhaps a new member “meet and greet” event to reach out to our new members more effectively.

Nominating Committee: Chair Sheryl De Leo reported for the team. As past chair of the council, Ann Williams chaired the recent meeting of the Nominating Committee. Names for nominees were solicited. The slate of nominees was compiled to replace Bill Bateman, Lin Koch, and Ann Williams. The proposed slate was presented and approved. Peter Goodman, Charlie Huffstetler, and Linda Ventura have all agreed to serve. Landon Woody has agreed to assist Chair George Pangburn as vice-chair. Sheryl De Leo will continue ex-officio.

10th Anniversary Celebration: Sheryl reported the 10th Anniversary was a wonderful gala. She also commented she heard many good comments from the attendees.

Strategic Plan: Chair George Pangburn distributed copies of the draft Strategic Plan asking all to review the document carefully focusing on themes and actions, typographical errors, and punctuation. Suggestions or comments are welcome. The plan is in its final stage and will be presented to the dean later in the month.

Newsletter: Chair George Pangburn distributed and reviewed meeting notes from their December 8th meeting where they welcomed new member, Lynne Kendal-Wilson. Suggestions for the spring edition were discussed.

Director's Report: Peggy Watson distributed the updated Leadership Council Roster and suggested all members present review and submit any changes to her.

- Membership is currently more than 660 unduplicated members.
- The finances are in good shape and we will continue to operate conservatively and to continue to plan for rising memberships and registrations to increase revenue. We anticipate some changes with new SPCS leadership and anticipate applying a 10% allocation for future indirect (operational) costs.
- The spring semester will begin at the end of January.
- According to Teresa Glassman in SPCS, one of the many special events planned for Dean Narduzzi’s retirement will be inclusive of our Osher members.
**Chair Report:** Chair Sheryl De Leo, reporting for the last time as chair, thanked all members present for their hard work this past year. Sheryl then welcomed George Pangburn as the new chair. Those members rotating off were recognized at this time. The meeting adjourned shortly after at 2pm.

Respectfully submitted by Peggy Watson and Debra Guild